Stroudsburg Area School District
Creating a Parent Account
on the Community Web Portal

1. Visit the Stroudsburg Area School District web page at www.sburg.org

2. Click the Parents tab on the web site

3. Click the "Community Web Portal"

4. Click on "Create a Web Portal Account"

5. Type the district keyword: mountie. Click "Continue."

6. Read and acknowledge the Community Web Portal User Agreement Policy by selecting yes at the bottom of the screen.

7. Click on the "Continue" button

8. Please complete the required fields on the Sapphire Web Portal Application. If you have more than one student enrolled in the school district, you may enter multiple names on the application. This will create one account that enables you to access all of the students' records. Click "Save Form and Continue."

9. You will receive your Personal Identification Number (PIN) via email within five school days of the submission of this electronic application. Once you receive your PIN via email, you may return to the Sapphire Community Web Portal (linked from the district homepage) to access your student's information (be sure to have your username, password and PIN).